

ANNEXURE II

DRAFT LETTER FOR INTIMATION OF DEATH OF DEFENCE PENSIONER

From
Name Address
Mobile No. Email ID
Date

To,

The Chief of the Naval Staff {for DOP(OA&R)} IHQ MoD(N), Room No. 227, C Wing Sena Bhawan New Delhi - 110 011 **(for Commissioned Officer)**

The Chief of the Naval Staff (for Dte of Pay and Allowances) IHQ MoD(N), Room No. 108, 1st Floor, NHQ Annexe Building Talkatora Stadium New Delhi - 110004
(for Commissioned Officer) {Email- dpa-navy[at]nic[dot]in}

The Chief of the Naval Staff (for Dte of Ex-Servicemen Affairs) IHQ MOD(N), 6th Floor, Chanakya Bhawan, Chanakyapuri, New Delhi - 110021 {Email- desa-navy[at]nic[dot]in}

The Logistics Officer-in-Charge Naval Pay Office, SBS Road, Mumbai 400023
{Email:- wcnnavpay[at]navy[dot]gov[dot]in}

The Logistics Officer-in-Charge, Naval Pension Office c/o INS Tanaji, Sion Trombay Road Mankhurd Mumbai - 400 088 {Email - navpen-officers[at]navy[dot]gov[dot]in for commissioned officers and navpen-navy[at]nic[dot]in for sailors.}

The Principal Controller of Defence Accounts, Pension Section , Draupadi Ghat, Allahabad 211014 **(for Pre Nov 1985 retirees)** { Email :- cda-albd[at]nic[dot]in }

The Principal Controller of Defence Accounts, Pension Section, No. 1 Cooperage Road Mumbai - 400 001 **(for Post Nov 1985 retirees)**{Email:- pensionpcdanavy[dot]dad[at]nic[dot]in }

Sir/ Ma'am,

SUBJECT: INTIMATION OF DEATH OF DEFENCE PENSIONER

1. I regret to inform you that my husband, Service No. _____ Rank _____ Name _____ has expired on _____ at _____ due to _____. A copy of death certificate dated _____ issued by _____ is enclosed herewith for your info and necessary action.

2. He was drawing his pension through _____ (Name of bankers) under the authority of Pension Payment Order No. _____ (copy enclosed)

Signature _____
Name _____
Date _____