

**BY SPEED POST**

Mrs \_\_\_\_\_  
(Correspondence address)  
Tele : \_\_\_\_\_ Mob \_\_\_\_\_

Dated :

To,  
Zila Sainik Board, Pune  
Zila Sainik Welfare Office,  
Collector Office Compound,  
Pune- 411001

**SUB : ISSUE OF WIDOW IDENTITY CARD IN RESPECT OF WIDOW OF  
LATE RANK NAME (RETD), INDIAN NAVY**

Dear Sir,

1. I regret to inform you that my husband Rank \_\_\_\_\_ Name \_\_\_\_\_  
\_\_\_\_\_ (Retd), P.No. \_\_\_\_\_ expired on \_\_\_\_\_.
2. He was in receipt of retiring/revised pension of Rs \_\_\_\_\_/- per month. His PPO  
No \_\_\_\_\_ dt \_\_\_\_\_ as amended vide Corrigendum PPO \_\_\_\_\_ dt \_\_\_\_\_  
and Annexure IV.
3. The cause of death is given in the **Death Certificate** dated \_\_\_\_\_ issued by  
\_\_\_\_\_).
4. As the cause of his death was due/not due to an accident, FIR has been lodged/not  
lodged with the Police Station in Sector \_\_\_\_\_ (Copy of FIR encl). – **Not Applicable**
5. Please find enclosed herewith the following documents for your information and  
records :-
  - (a) PPO No \_\_\_\_\_ dt \_\_\_\_\_ as amended vide Corrigendum /  
PPO \_\_\_\_\_ dt \_\_\_\_\_.
  - (b) **Death Certificate** dated \_\_\_\_\_ issued by \_\_\_\_\_)
  - (c) Copy of FIR lodged at Police Station \_\_\_\_\_.
  - (d) Three copies of photographs of SELF duly attested.
  - (e) Ex Servicemen"s Identity Card No \_\_\_\_\_ dated \_\_\_\_\_ issued to my late  
husband by Rajya/Zila Sainik Board, Pune.
6. It is kindly requested that a Widow Identity Card may please be issued to me at your  
earliest convenience.
8. Should you require any additional information or documents, please contact me at  
the address and telephone No \_\_\_\_\_.

Thanking You,

Your faithfully,

(Mrs \_\_\_\_\_)