

**NAVY FOR LIFE AND BEYOND**

**DIRECTORATE OF ESM AFFAIRS**



**E-NEWS LETTER – JUN 21**

**NAVY CARES FOR ITS VETERANS**

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**Commodore Pankaj Sharma**  
**Cmde (ESM Affairs)**  
**Directorate of Ex-Servicemen Affairs**



## FROM THE DESK OF CMDE (ESM AFFAIRS) DESK

1. It gives us immense pleasure to bring out another edition of the quarterly e-newsletter for benefit of naval veterans, NoK/ widows and their dependents.
2. The current situation due to COVID-19, has put severe restrictions on all personnel. However, we at DESA are doing our best to address all issues of our ESM with same vigour and standard timelines despite limitations imposed by the pandemic.
3. Welfare of ESM has been accorded high priority by the Navy. Continuous efforts are being made to resolve the issues being faced by the ESMs or their NoK/ dependents. Organisations are working to improve/upgrade various schemes being run for them. We request our veterans to continuously update themselves through DESA & INPA websites and remain plugged in to DESA Twitter handle @NAVYESM also get the latest updates.
4. We sincerely hope that the information brought out through this e-newsletter, DESA Website and DESA Twitter handle provides valuable inputs for the veterans not only to remain updated with the developments but also to remain well connected with the Navy.

Best wishes and warm regards,



New Delhi  
30 Jun 21

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## Naval Regimental System (NRS)

1. The Naval Regimental System (NRS) has been functional since Dec 10 to provide support to spouse/ NoK/ dependents after the demise of naval personnel irrespective of the time of the incident i.e. whether it occurred whilst in harness or after retirement. NRS has now emerged as a platform where issues pertaining to widows/NOK are being dealt with in a speedy manner. Command Regimental System Officers (CRSO) have been appointed at Command Headquarters. To cover the areas that are not in immediate vicinity of Command Headquarters, additional officers have been appointed as CRSOs. Details of CRSOs as per the geographical responsibility are given below:-

<u>Ser</u>	<u>Geographical Area</u>	<u>CRSO Address</u>	<u>Contact Nos</u>	<u>E-mail id</u>
1.	Delhi, NCR, Haryana, Himachal Pradesh, Jammu & Kashmir & Punjab	The Commanding Officer [for CRSO (North)] INS India, Dalhousie Road New Delhi - 110011	011 - 26135269 011 - 26135268 (Fax)	crsonorth.navy@gmail.com
2.	Madhya Pradesh, Rajasthan, Uttar Pradesh & Uttrakhand	The Commanding Officer [for CRSO (Central)] INS India, Dalhousie Road New Delhi - 110011	011 - 26135269 (Fax)	crsonorth.navy@gmail.com
3.	Andhra Pradesh, Chhattisgarh, Orissa, Tamil Nadu & Pondicherry	The Flag Officer Commanding-in-Chief [for CRSO (East)] Headquarters Eastern Naval Command Visakhapatnam - 530 014	0891 - 2813067 08281449295 0891 - 2510275 (Fax)	crsoeast.navy@gmail.com
4.	Bihar, Jharkhand, West Bengal & NE States	The Naval Officer-in-Charge [for CRSO (NE)] West Bengal c/o Navy Office Hastings, Kolkata - 700022	033 - 22420430 033 - 22420205 (Fax)	crsonortheast.navy@gmail.com
5.	Dadar & Nagar Haveli, Daman & Diu, Goa, Gujarat, Karnataka & Maharashtra	The Flag Officer Commanding-in-Chief [for CRSO (West)] Headquarters Western Naval Command, Mumbai - 400 023	022 - 22751998 022 - 22698393 (Fax)	crsowest.navy@gmail.com
6.	Kerala & Lakshadweep	The Flag Officer Commanding-in-Chief [for CRSO (South)] Headquarters Southern Naval Command, Kochi - 682 004	0484 - 2873333 0484 - 2873334 0484 - 2667398 (Fax)	snccrso-navy@nic.in
7.	Andaman & Nicobar Island & Kardip	The Commander-in Chief [for CRSO (A&N)] Headquarters Andaman & Nicobar Command Port Blair - 782014	03192 - 248294/3333 03192 - 232829 (Fax)	crso.an@gmail.com navccpb-navy@nic.in

## DESA Updates

2. **Jeevan Pramaan/ Digital Life Certificate Services at the Doorstep of the Pensioners through India Post Payment Bank (IPPB).** India Post Payments Bank (IPPB) has established a national network of more than 1,36,000 access points in Post Offices and more than 1,89,000 Postman & Gramin Dak Sevaks with smartphones and biometric devices

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to provide doorstep banking services. Postmen and Gramin Dak Sevaks can generate Jeevan Pramaan/ Digital Life certificate at the doorstep. Dept of Posts letter D.O No. 5-4/2019-PBI dated 04 Nov 2020 is uploaded on DESA website.

3. A large number of cases are received at DESA, wherein post the demise of the veteran, widows find it difficult to get the pension. The reason could be as simple as mismatch of name/ date of birth in PPO and PAN card or even sometimes the name is not included in the PPO. Same is the case for eligible children. All veterans are requested to check for the following, and take corrective actions if required :-

- (a) Name of spouse is included in PPO along with her date of birth.
- (b) Name and Date of Birth of spouse in PPO is same as that in PAN and Aadhar card.
- (c) Pension account is a joint account between pensioner and spouse.
- (d) Dependent Identity card for spouse and dependents is made from respective Zila Sainik Board.
- (e) Particulars of children are updated in Record office.
- (f) Maintain a file with all important documents and ensure that spouse/ family members are aware of its location and particulars.

4. Check off lists and forms for various contingencies are available on DESA website.

5. **Articles for NWWA E-Chronicles**. To encourage creative writing skills of our naval Community, an online magazine – ‘**NWWA e-Chronicles**’ has been started which is posted on the NWWA website. NWWA letter NWWA/71/E-Vir-21(ii) in this regard has been uploaded on DESA website.

## **Navy Foundation**

6. **28<sup>th</sup> AGM**. The 28<sup>th</sup> AGM of Navy Foundation was held through Video Conference on 29 Jan 21. Minutes of Meeting of 28<sup>th</sup> AGM have been uploaded on DESA website.

## **Veteran Sailors’ Forum**

7. All the retirees post Oct 2017 automatically become the members of VSF. They have been clubbed into VSF groups on WhatsApp. All important information wrt ESM including various job opportunities are being regularly disseminated through these Whatsapp groups, in addition to DESA and INPA websites.

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8. **Sponsorship Scheme to Join Indian Navy as Sailor.** Naval personnel (serving/retired) and widows of Naval personnel who died whilst in service/ after retirement, may sponsor one candidate per batch for recruitment as a sailor. IHQMoD(N) letter [NR/0101/03/RECT/POLICY dated 01 Jun 17](#) has been posted on DESA website. Procedure for Recruitment of Sponsored Candidates is as follows :-

(a) **Categories of Sponsored Candidate.** The categories of Naval personnel whose sons are eligible for sponsorship scheme in decreasing order of priority are as follows:-

- (i) Battle Casualty/ Accident.
- (ii) Died whilst in service.
- (iii) In service.
- (iv) Retired/ Died after retirement.

(b) **Battle Casualties/ Accidents.** Sons of Naval personnel under battle casualties/ battle accidents/ sea/ air raid casualties who satisfy all eligibility conditions may be given instant enrolment as SSR/MR. The candidate is required to fulfil minimum educational qualification for respective entry. They will be enrolled without appearing in the examination provided they qualify PFT and medical examination. Such candidates will be also be entitled for relaxation in age up to 12 months.

(c) **Died whilst in Service.** The sons of Naval personnel who died whilst in service may be sponsored by the widow of the naval personnel. Such candidates will also be entitled for relaxation in age up to 12 months. Special relaxations for sons of Naval personnel who died whilst in service are as follows:-

(i) **SSR Entry.** Sons of Naval personnel (who die whilst in service), with 50% or above marks in 10+2/ equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science will be enrolled without appearing in the examination provided they qualify the PFT and medical examination. However, candidates with below 50% marks in 10+2/ equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science will have to appear and pass the written examination, PFT and medical examination. He will be awarded additional 08 marks above those obtained in the written examination. Alternatively such candidates will have the option of applying for MR entry.

(ii) **MR Entry.** Sons of Naval personnel (who die whilst in service), who have passed 10+2 / equivalent with Physics and Maths and at least one of the

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optional subject of Chemistry/ Biology/ Computer Science with less than 50% marks or who have passed in Matric/ equivalent with more than 50% marks, will be enrolled directly as MR (Chef/ Steward/ Hygienist) without appearing in the examination, provided they qualify the PFT and medical examination. However, candidates with below 50% marks in 10+2/ equivalent will have to appear and pass the written examination, PFT and medical examination. The candidate will be awarded additional 08 marks above those obtained in the written examination.

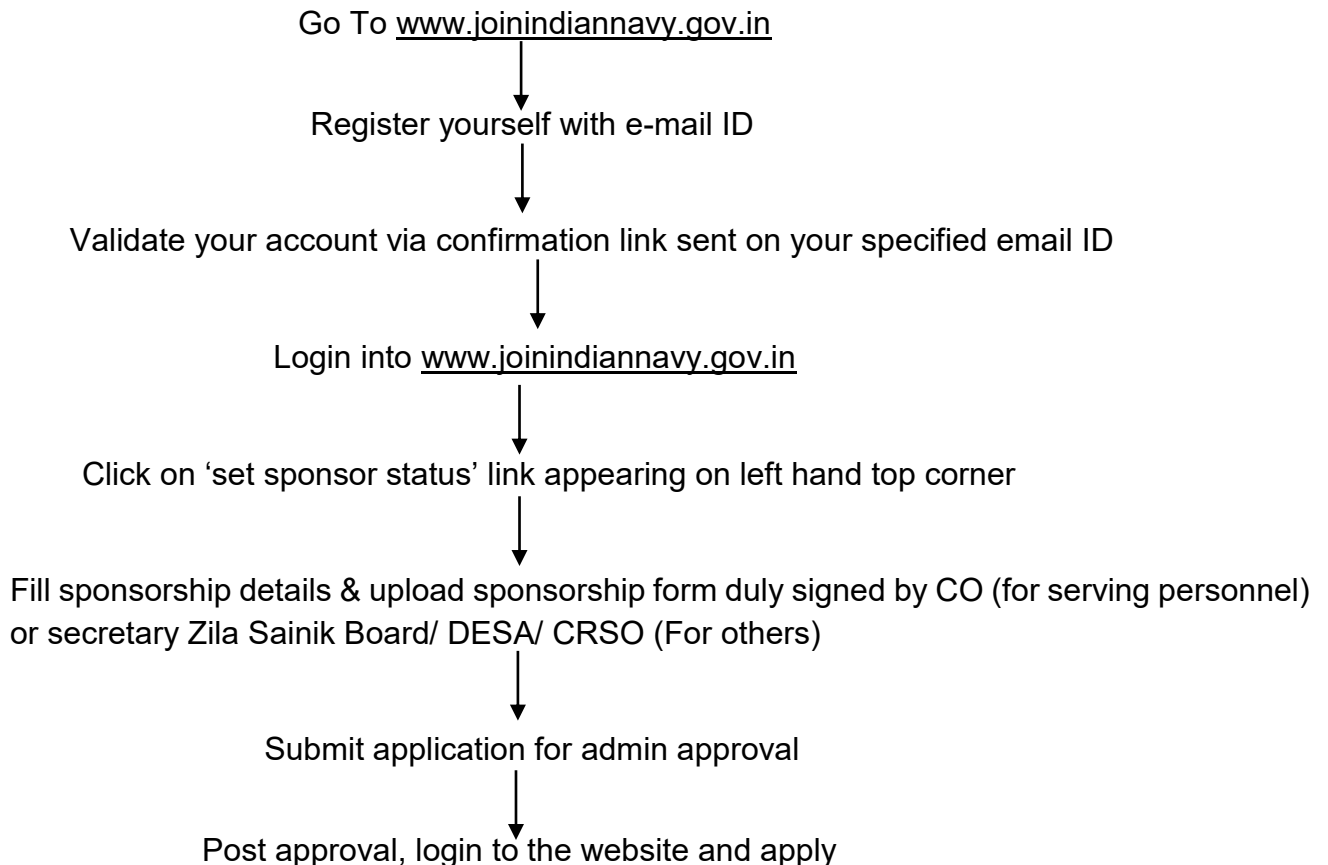
(d) **In Service**. Sons of serving Naval personnel, who have qualified 10+2 or equivalent with Physics & Mathematics and at least one of the optional subject of Chemistry/ Biology/ Computer Science are eligible for SSR entry. They will be called to appear for written examination irrespective of qualifying cut off percentage of the respective State. Such candidates will also be entitled for relaxation in age up to 06 months and will be awarded additional 05 marks above those obtained in the written examination.

(e) **Retired/ Died after Retirement**. Sons of Naval personnel (retired/ died after retirement), who have qualified 10+2 or equivalent with Physics & Mathematics and at least one of the optional subject of Chemistry/ Biology/ Computer Science are eligible for SSR entry. They will be called to appear for written examination irrespective of qualifying cut off percentage of the respective State. Such candidates will also be entitled for relaxation in age up to 04 months and will be awarded additional 05 marks above those obtained in the written examination.

9. **Sponsorship Form**. The Sponsorship form is to be uploaded whilst filling up of online application. The Sponsorship Form is to be countersigned by the Commanding Officer (for Serving Naval Personnel) or Secretary Zila Sainik Board/ DESA/ CRSO (for others). Certificate "To Whom-so-Ever It May Concern" instead of Sponsorship Form will not be acceptable.

10. **Procedure for Sponsorship Candidates**. The procedure for sponsoring candidates is as mentioned below:-

## **PROCEDURE FOR SPONSORSHIP CANDIDATES**



11. **11<sup>th</sup> GCM/AGM of Veteran Sailors' Forum**. RGC North AGM of VSF was scheduled on 05 Apr 20 at Delhi. In view of the restrictions imposed for COVID-19 the Annual General Body Meeting is yet to be conducted. Dates will be promulgated as and when the situation improves.

12. **Membership – Navy Foundation and Veteran Sailors' Forum**. Navy Foundation and Veteran Sailors' Forum meetings cover a large number of issues. In addition to the veterans, a large number of senior serving officers attend these meetings to resolve the issues being faced by veterans. These meetings, therefore, serve as an important link and channel of communication between the retired and the serving. During the 11<sup>th</sup> VSF GCM it was decided to increase the membership of VSF Members. It is therefore, requested non-member naval ESMs be encouraged to become members of the VSF as also that of NF.



## Indian Naval Placement Agency

13. INPA has handled a total of 3,14,300 job vacancies (3,14,201 from Monster.com and 99 received directly at INPA), since 01 Jan 21. Based on feedback from users, INPA website has been modified to ensure that users receive accurately matched jobs through emails. The profile pages are also being modified to enable faster creation/ updation of user profiles.

14. **Reservation for Ex-Servicemen in Assam Rifles and CAPFs**. Assam Rifles letter I.11011/ESM/Rect Branch/ 2021/170 dated 18 Feb 2021 has been uploaded on the DESA website.

## ECHS

15. **Reimbursement of Medicines – Special Sanction in view of COVID-19**. Central Organisation, ECHS letter [B/49761/AG/ECHS dated 16 Apr 21](#) has been uploaded on DESA website.

16. **Extension of Validity – Temporary Slips**. The validity of system generated Temporary Slips has been extended from three months to six months. In case the beneficiary does not receive his card within the stipulated period, the parent Polyclinic can further extend the validity for a period of three months at a time. These temporary slips are to be handed over to Station HQ at the time of collection of cards. Validity of Temporary slip for ECHS beneficiaries can be extended till 31 Jul 21 by Oi/c PC:-

(Auth:- Central Organisation, ECHS letter No. [B/49711-NSC/AG/ECHS/Temporary slip dated 11 May 21](#))

17. **Advisory Regarding Administration of COVID Vaccine to the ECHS Beneficiaries at Polyclinics**. Central Organisation, ECHS letter [B/49762/AG/ECHS/Med/2021 dated 04 Jun 21](#) has been uploaded on DESA Website.

18. **Claiming of Medical Bills for Symptomatic COVID-19 ECHS Beneficiaries who are RT PCR/ RAT Negative**. Claims for re-imburement under this category will be reimbursed as per the State notified rates for treatment of COVID – 19. Central Organisation, ECHS letter [B/49761/AG/ECHS dated 06 May 21](#) has been uploaded on DESA Website.

19. **Guidelines for Claiming Reimbursement of Home Isolation Service Package- COVID 19**. Central Organisation, ECHS letter [B/49761/AG/ECHS dated 30 Apr 21](#) has been uploaded on DESA Website.

20. **New ECHS Smart Cards**. Online application system for ECHS Smart Cards was inaugurated on 14 Jan 18 (Armed Forces Veterans Day) by the Hon'ble RRM. The procedure

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for application of Smart Cards has been simplified (e.g. requirement of affidavit for dependents, discharge/ service book, Part II orders for adding dependents, birth certificates of dependents etc. are no longer required). Hand-holding of veterans for the purpose of filling up these application forms is being carried out at all Polyclinics. Printing and delivery of ECHS Smart Cards to Station HQs has recommenced in Jul 18 and is an ongoing process.

21. **New 64 Kb ECHS Card.** These category of beneficiaries have the facility to download temporary slip once they login using their login credentials. These temporary slips are valid for six months in the first stage and have to be authenticated by the OIC of their respective parent polyclinic. However, for veterans who have not received the new 64 Kb ECHS cards and getting entitled medical cover using online temporary slip, the validity of these temporary slips have been extended to 30 Jun 2021. Validity of Temporary slip for ECHS beneficiaries can be extended till 31 Jul 21 by Oi/c PC.

(Auth: - Central Organisation, ECHS letter No. B/49711-NSC/AG/ECHS/Gen Corr dated 03 Dec 2020 and B/49711-NSC/AG/ECHS/Temporary slip dated 11 May 21)

22. **White Cards.** As per existing provisions, White Card holders are given priority treatment at all ECHS polyclinics, from reception to attendance by doctors and for issue of medicines. The following are eligible for white cards:-

- (a) War Disabled/ Battle Casualty Veterans.
- (b) Spouses of War Disabled/ Battle Casualty Veterans.

23. **Treatment under AYUSH.** Govt. has authorised treatment under AYUSH (Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homeopathy) for all ECHS beneficiaries. Treatment in Govt. AYUSH hospitals is permitted on reimbursement basis at full rates, including the cost of prescribed medicines. For treatment under the scheme prior permission of OIC of the Polyclinic or Director, Regional Centre or CO ECHS, for a particular disease is to be obtained. It may please be noted that only one system of treatment is allowed at any point in time.

24. **ECHS Application for Android App.** ECHS has launched an Android based application for beneficiaries and this app is available on the Google Play Store for free download. Various facilities such as status of application, booking of appointment with the doctor, medical history of the patient, contacting the doctor in an emergency etc. have been made available in the application.

25. **Actions in Case of 'Forgot Password'.** A number of veterans tend to forget passwords, which they have created for 'logging-in' to the ECHS website during the process of online registration. Earlier, there was no facility to retrieve/ reset it. A system has now been

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instituted, wherein by sending an email (with minor details like Name, Number, etc) from the registered email id, the password can be reset by the beneficiary.

26. **Revert Application**. At times, there could be some inadvertent mistakes, both, from ECHS applicant while filling the application and also from the Record Offices verifying these applications. In order to tide over the issue, a facility of Revert Application has been provided in the system, wherein the primary beneficiary can log-in and change the incorrectly filled data. This facility would be feasible only till such time that the card has not been printed.

27. **Handing Over of ECHS Smart Cards to ECHS Beneficiaries**. Central Organisation, ECHS letter No. B/49711-IT/AG/ECHS/Gen Corr dated 11 Nov 20 & B/49711-IT/AG/ECHS/Gen Corr dated 11 Mar 21 has been uploaded on DESA Website.

28. **Grant of ECHS Facilities to SSCOs and Non Pensioner Pre-Mature Retirees and their Spouses**. ECHS facilities have been granted to SSCOs/ Non Pensioner Pre-Mature Retirees. They must pay for OPD/ IPD/ Investigations in ECHS empanelled hospitals and seek reimbursement @ 75% of total admissible expenditure for personnel having more than 10 years of service and @ 50% of total admissible expenditure for personnel having less than or equal to 10 years of service, respectively. They will have to make full payment first to the empanelled hospitals and then claim laid down percentage from ECHS on reimbursement basis as per CGHS rates. Claims will need to be submitted to parent ECHS Polyclinic with claim marked in bold red 'Reimbursement Claim – Non Pensioner (SSCOs/ PMR)'. They can utilize non empanelled hospitals in emergency as per norms applicable to other ECHS members. The applicant must register under the category of SSCOs retiree at [www.echs.gov.in](http://www.echs.gov.in).

(Auth: - Central Organisation, ECHS letter No. B/49701-PR/AG/ECHS/2019 dated 15 Apr 2019).

29. **Grant of Medical Facilities – Girl Cadet Instructor**. Girl Cadet Instructors (GCI-1) of NCC are eligible for medical treatment under ECHS. (Auth - Central Organisation, ECHS letter No. B/49708-GC/AG/ECHS/2020 dated 27 Jan 2020)

30. **Grant of ECHS Membership to the Ex-sailors appointed prior 03.07.1976 and Discharged on or after 03.07.1976 on Expiry of 10 Years of Service**. DESW has agreed to categorise the ex-sailors, who meet the twin conditions for getting membership of ECHS, as “Normal Pension drawing ECHS beneficiaries”.

(Auth: - Central Organisation, ECHS letter No. B/49701-PR/AG/ECHS/2020 dated 28 Jan 2020)

31. **Empanelment of Hospitals / Nursing Homes and Diagnostic Centres for ECHS**. 150 Hospitals / Nursing Homes and Diagnostic Centres for ECHS are empanelled across the

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country vide Gol letter No. 22B(01)/2020/WE/D(Res-1) dated 24 Feb 20. This letter is available in public domain and is available on DESA website.

32. **Important ECHS Website & E-mails.** Following website/ email addresses can be used for guidance by veterans for issues related to ECHS :-

(a) Central Organisation ECHS - [www.echs.gov.in](http://www.echs.gov.in) and [mdechsmo@nic.in](mailto:mdechsmo@nic.in)

(b) ECHS (N)/ IHQ MoD(N) - [echsdelhi@navy.gov.in](mailto:echsdelhi@navy.gov.in)

33. **Extension of ECHS Facilities.** The Government has extended ECHS facilities to the following: -

(a) Pensioners of Assam Rifles.

(b) World War II Veterans, Emergency Commissioned Officers, Short Service Commissioned Officers and also premature retirees, although all of them are non-pensioners. It may be noted that the facility has been extended only to their spouses and not to other dependents.

34. **Amendment to Provisions Regarding Supply of Medicines to ECHS Beneficiaries.** Gol, MoD has sanctioned reimbursement of medicines and consumables to ECHS beneficiaries for a maximum period of 15 days at a time, subject to maximum value of medicines and consumables not exceeding Rs. 25,000/- each time under general conditions and 30 days at a time subject to maximum value of medicines and consumables not exceeding Rs. 75,000/- each time (Rs 2, 00,000/- for cancer drugs) under special conditions. This would be subject to obtaining NAC from OIC ECHS Polyclinic.

35. **Treatment of Senior Citizens.** ECHS beneficiaries of undermentioned ages will continue to be given priority for medical attendance at Polyclinic including consultation, check-up and issue of medicine.

(a) Males 75 yrs & above

(b) Females - 70 yrs & above

(Auth: - Central Organisation, ECHS letter No. [B/49761-PR/AG/ECHS/2020](#) dated [17 Nov 2020](#) is available on DESA website).

36. **ECHS Facilities for Persons with Disability (PWD).** Persons with Disability holding White Cards are entitled for medical care through ECHS as per Central Organisation, ECHS letter B/49701-PR/AG/ECHS/2020 dated 10 Aug 2020. In this regard, it is clarified that no

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additional documents may need to be furnished by the beneficiaries for treatment in any empanelled hospital. In case any clarifications are needed, beneficiaries are free to contact on following emails:-

(a) [echsdelhi@navy.gov.in](mailto:echsdelhi@navy.gov.in). ECHS Navy Directorate Naval Headquarters.

(b) [dircomplaints-mod@nic.in](mailto:dircomplaints-mod@nic.in). Central Organisation, ECHS.

(Auth: - Central Organisation, ECHS letter No. B/49701-PR/AG/ECHS/2020 dated 10 Aug 2020)

37. **Notification of CGHS Rates for 25 Investigations under CGHS.** ECHS Claims for re-imburement of under mentioned investigations will be settled in accordance with the GoI notified CGHS package/ rates as mentioned against each. ECHS beneficiaries undergoing such treatments at non empaneled hospitals are to note that the re-imburement rates would be as mentioned below irrespective of the actual expenditure.

<b><u>Ser</u></b>	<b><u>Name of Unlisted Investigations</u></b>	<b><u>Recommended Rates (in Rupees)</u></b>
(a)	Anti-smooth muscle antibody test (ASMA)	1460/-
(b)	C ANCA - IFA	1500/-
(c)	P ANCA - IFA	1500/-
(d)	ACE	1000/-
(e)	EBUS (Endo brachial ultrasound) TBNA (Using New Needle)	18370/-
(f)	ENA (Quantitative)	4600/-
(g)	Chromogranine A	5000/-
(h)	Fecal Calprotectin	2730/-
(j)	C3 COMPLEMENT	650/-
(k)	C4 COMPLEMENT	650/-
(l)	Geneexpert Test	1035/-
(m)	DJ – Stent Removal	8700/-
(n)	PFT (Spirometry with DLCO)	500/-
(p)	EUS (Endoscopic Ultrasound) Guided FNAC (Using new needle)	15000/-
(q)	CT Urography	4500/-
(r)	Video Laryngoscopy	6000/-
(s)	CT Angio-Neck vessels	6000/-
(t)	H1 N1 (RT-PCR)	1084/-
(u)	Erythropoietin level	2000/-
(v)	Anti HEV IgM	1000/-
(w)	Anti HAV IgM	750/-
(x)	HbsAg quantitative	650/-

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<u>Ser</u>	<u>Name of Unlisted Investigations</u>	<u>Recommended Rates (in Rupees)</u>
(y)	Typhidot IgM	400/-
(z)	Hepatitis B Core Antibody HBcAB (Hepatitis B Core IgM antibody)	480/-
(aa)	Anti Hbs	650/-

(Auth: - Central Organisation, ECHS letter No. B/49773/AG/ECHS/Rates/Policy dated 10 Jun 2020)

38. **Exception Handling Measures for Aadhar Card due to Non Capturing of Biometrics of Age Related Issues.** The 'Aadhar Exception Mechanism' in the online application for ECHS Smart Card has been implemented for those beneficiaries who are unable to get Aadhar made due to age related issues or medical conditions.

39. **Air Travel.** Air travel for stretcher patients of Port Blair for immediate evacuation to mainland and oxygen support during the air travel would be admissible and the reimbursement proposal would be considered on merits of individual case by MoD (Finance/ Pension) wherever medical authorities certify that air travel/ oxygen was essential.

40. **ECHS Facilities whilst Dealing with Marital Discord Cases.** Central Organisation ECHS had promulgated a policy regarding handling of marital discord cases vide letter No B/49701-PR/AG/ECHS/2018 dated 28 Sep 18 (available on ECHS website echs.gov.in). A judicially separated wife of a veteran is eligible to apply for ECHS card for a limited period of one year or till resolution/ divorce, whichever is earlier. The same would be renewed in case of status quo beyond one year. Central Organisation ECHS has now promulgated procedure to apply for the card.

41. **Common Errors by ESM while Submitting Online ECHS Applications.** All ECHS applicants are requested to go through instruction available on website before filling online applications. Following discrepancies / common errors have been noticed in the online applications of ECHS, being submitted by the Naval Ex-Servicemen (ESM). ESMs are submitting incorrect data with respect to the details being asked in the online applications. Non submissions of the proper credentials/ data pertaining to individual's basic details entails delay in printing of ECHS card. ESMs are advised to submit the online applications with due diligence by avoiding below mentioned errors:-

<u>Ser</u>	<u>Error</u>	<u>Correct Procedure</u>
(a)	Selection of WRONG APPLICATION CATEGORY	Individuals are advised to select RIGHT APPLICATION CATEGORY as per their eligibility.

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<u>Ser</u>	<u>Error</u>	<u>Correct Procedure</u>
(b)	Uploading of improper PHOTOS (Black & White photos, Selfie photos, multiple background photos and Blur photos, are not to be uploaded.)	<p>(i) Passport size photograph with plain white background (No print/design)</p> <p>(ii) Photographs should be without headgear.</p>
(c)	<p>Details being submitted are not as per Kindered Roll, Discharge book of the individual which is held at NAVPEN.</p> <p>Date of Kindered Roll/ Discharge book (held with individual) do not match with the data given in Aadhar book of the individual are seen to be submitting data as given in Aadhar card which, do not match data given in Discharge book/ Kindered Roll held with themselves.</p>	<p>(i) Individual to fill up data in online application as given in the Kindered Roll/ Discharge book</p> <p>{Record Office verifies ECHS Application by cross verifying date held with Record Office (this data is also held with individual ESM in their copy of Kindered Roll/ Discharge book)}</p> <p>(ii) If individual has himself endorsed partial/ different set of date in his copy of kindered Roll/ Discharge book and his Aadhar card himself, it is mandatory that individual first needs to update his date in his Kindered Roll held at this record office. Procedure to do the same is as follows:</p> <p>(iii) Initiate action to update the data at Record Office by writing a letter through your Zila Sainik Board. In this connection, for clarification NAVPEN (GB section) can be contacted on 022-25075620</p>
(d)	The details of new dependants are not updated by the individual at Record Office.	<p>Individuals are to first update their dependant details at Record Office (NAVPEN, GB section) in their Kindered Roll, if not updated earlier.</p> <p><b><i>Without updating the dependant's details, Record Office will not be able to verify the online ECHS applications.</i></b></p>

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<u>Ser</u>	<u>Error</u>	<u>Correct Procedure</u>
(e)	Individuals are uploading front page of pension book	Individuals are to upload PPO copy only. Do not upload front page of pension book
(f)	Incorrect format/Partially filled attachments	Individuals are to upload the dully filled documents in correct format (like DPDO/MRO/Disability certificate) which are available on ECHS website (under the TAB "COMBINED INSTRUCTIONS FOR ALL CATEGORY")
(g)	DOB entered online for ECHS Cards does not match records held at DOP / CABS.	If the Date of Birth is entered wrongly while filling up application, the same can be corrected using the edit application online.
(h)	Service number entered online for ECHS Cards does not match records held at DOP / CABS.	Make sure the service number entered is correct and the appropriate suffix is entered in the suffix column. <b>Caution:</b> - The prefix box is to be left blank by all Naval Personnel while registering on online ECHS website <a href="http://www.echs.gov.in">www.echs.gov.in</a> .
(i)	Name entered online for ECHS Cards does not match records held at DOP / CABS.	Please keep in mind while filling up online application, make sure the correct name (as entered in Service Certificate/ Discharge book) is entered.
(k)	Scanned documents are not clear.	Please upload clear copy of Documents like PPO, Death Certificate, PWD Certificate, DPDO Certificate (Preferable size of all scanned documents are not more than 100KB for smooth uploading in online ECHS application)
(l)	Certificate as prescribed by PWD Act 2016 not attached.	Personnel with disability (PWD) are advised to upload a disability certificate as per ECHS guidelines Appendix C of PWD act 2016.
(m)	DOB entered online for ECHS Cards does not match records held at DOP / CABS.	If the Date of Birth is entered wrongly while filling up application, the same can be corrected using the edit application online.

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## **DGR News**

42. Directorate General Resettlement works towards effective resettlement of the ex-Servicemen through imparting training and empowering them for a host of employment and self-employment opportunities. The details have been uploaded on DESA website and are also available on DGR website [www.dgrindia.com](http://www.dgrindia.com).

43. **Registration**. Registration with DGR is a mandatory requirement to avail any opportunity of employment through DGR/ Self Employment Scheme. The following may be noted:-

(a) **Online Registration**. Registration in DGR by eligible ESM – Officers/JCOs/ORs and equivalents in the three Services is now online through the interactive official website of DGR. It is a onetime procedure and is common to all schemes managed by DGR. Requisite supporting documents (details available on DGR website) are also to be uploaded online. In case the documents are not uploaded within one and a half month of registration the provisional registration shall stand cancelled.

(b) **Change of Scheme (one time only)**. Registered officers can submit an application/e-mail to the concerned Directorates in DGR with a copy to 'Employment– II Dte' in case he/she desires to opt for a change of scheme.

(c) **Reservation**. Reservation is provided in Central Civil Services, Central PSUs and Nationalized Banks for ESM to the extent mentioned in relevant Govt. of India orders on the subject.

44. DGR is mandated to organize and conduct Pre Release Courses (PRCs) for retiring/retired service personnel for enabling them to improve their Civil Sector employability. Eligibility and terms & conditions are available on DGR Website [www.dgrindia.com](http://www.dgrindia.com). Details are as follows:-

(a) DGR sponsored resettlement training courses are conducted for retired/retiring Officers. 60% course fee is borne by DGR and 40% share of course fee is paid by the participating officer.

(b) DGR sponsored resettlement training courses are conducted for retired/retiring JCOs/OR and equivalent. 100% course fee is borne by DGR.

(c) Approved programme for schedule of Resettlement courses Aug 21 to Mar 22 for retiring/ retired officers is uploaded on DESA website.

## KSB News

45. Details and information on various schemes for the welfare of ESM/ Widows and their dependents by the Kendriya Sainik Board Secretariat have been uploaded on the DESA page of Indian Navy website. These are also available at KSB website [www.ksb.gov.in](http://www.ksb.gov.in).

## Canteen News

46. **Policy Letters**. Following policy letters on CSD facilities pertaining to ex-Servicemen, promulgated by the Canteen Services Directorate of Quartermaster General Branch, IHQMoD (Army) have been uploaded on DESA website:-

(a) **Misuse of Canteen Smart Card**. IHQ MoD (Army) letter [95350/Q/DDGCS/POLICY dated 12 Mar 21](#) has been uploaded on DESA website.

(b) **Courteous Behavior Towards Disabled Service Personnel**. IHQ MoD(Army) letter [95350/Q/DDGCS dated 13 Apr 21](#) has been uploaded on DESA website.

(c) **Online Portal for AFD – Payments Through Payment Gateway**. IHQ MoD(Army) letter [95350/Q/DDGCS/AFD dated 10 May 21](#) has been uploaded on DESA website.

(d) **Waiving off Canteen Smart Card Charges**. IHQ MoD(Army) letter [95350/Q/DDGCS dated 04 Jun 21](#) has been uploaded on DESA website.

(e) **Access Control System Integrated with CIMS and Canteen Smart Cards for Canteens**. It has been clarified by IHQMoD(Army)/ QMG vide their letter [95350/Q/DDGCS dated 08 Mar 19](#) that depots will not insist for implementation of Access control module by URCs.

(f) **Procedure wrt Sale of “Against Firm Demand (AFD) Items”**. IHQMoD(Army)/QMG letter no. [95350/Q/DD/Advisory dated 18 Nov 19](#) and [95350/Q/DDGCS/AFD dated 23 Dec 19](#) are available on the DESA website.

(g) **Procedure wrt Sale of “Against Firm Demand (AFD) Items” Through Select Unit Run Canteens in lieu of CSD Depots**. A revised policy to streamline/ simplify and de-centralise documentation procedure w.r.t. sale of AFD stores (Four/ Two wheelers, TV, Refrigerators, Washing Machine etc which were previously sold through CSD depots only) was promulgated vide IHQ MoD(Army)/ QMG's Branch/ DDGCS letter [95350/Q/DDGCS/AFD dated 27 Nov 18](#). The list of URCs nominated for the sale of AFDs based on the feedback from the environment has been promulgated vide IHQ MoD(Army)/ QMG's Branch/ DDGCS letters

95350/Q/DDGCS/AFD dated 22 Jan 19 and 25 Jan 19. All three letters have been uploaded on DESA website. List of documents have been further relaxed vide IHQMoD (Army)/ QMG's Branch/ DDGCS letters 95350/Q/DDGCS/AFD dated 18 Jul 19 (copy of letter is uploaded on DESA website). Self-attested copy of PPO/discharge book/discharge certificate can be produced by ESM for purchase of items against firm demand.

(h) **Details of PAN Card in Canteen Smart Card Application.** It is mandatory to include PAN card details in canteen smart card application, from now onwards.

(j) **Advance Liquor Quota.** The facility for drawing two months liquor quota has been stopped for all personnel (Serving /retired).

(k) **Limit on Purchase of CSD Stores.** IHQ MoD(Army)/QMG letter 96102/Q/DDGCS dated 17 Dec 19 is available on the DESA website.

(l) **Beneficiaries Visiting M/S SCPL for Urgent Card Personalisation.** IHQMoD(Army)/QMG letter 95366/Q/DD dated 07 Feb 20 is available on the DESA website.

(m) **Scale of Liquor.** IHQ MoD(Army)/QMG's Branch/DDGCS letter 95350/Q/DDGCS/Liquor dated 02 Dec 20 is available on the DESA website.

(n) **Entitlement of Four Wheeler.** IHQ MoD(Army)/ QMG vide their letter 95350/Q/DDGCS/CAR/POLICY dated 27 Oct 20 has revised the entitlement of four wheelers for all personnel. Letter is available on DESA website.

(p) **Increase in Limit of AFD II Items.** IHQ MoD(Army) letter 95350/Q/DDGCS/POLICY dated 16 Feb 21 has been uploaded on DESA website.

(q) **Procedure for Annual Renewal of Canteen Smart Cards for Ex-Servicemen & Civilians Defence Employees (Serving & Retired).** IHQ MoD(Army) letter 95301/Q/DDGCS/Canteen Smart Card dated 08 Mar 21 has been uploaded on DESA website.

(r) **Canteen Smart Card.** IHQ MoD(Army) letter 95350/Q/DDGCS/POLICY dated 14 Jan 21 has been uploaded on DESA website.

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## INBA and NGIS News

47. **Payment of Insurance Benefits under PRDIES From NGIF.** IHQ MoD(N) DPNP letter no. GIS/55/PRDIES dated 10 Mar 21 in this regard has been uploaded on the DESA website.

48. Following facilities/ grants are available from NGIF and INBA for the naval pensioners:-

(a) <b><u>NGIF.</u></b>		
(i)	<b><u>Sailors.</u></b> Post Retirement Death Insurance Extension Scheme (PRDIES) for sailors on compulsory deduction of Rs 36,600.00 non-refundable contribution from Saving element.	<b>Rs 5 Lakh</b> Up to 30 years after retirement <b>or</b> 75 years age whichever is earlier
(ii)	<b><u>Officers.</u></b> Post Retirement Death Insurance Extension Scheme (PRDIES) for officers on compulsory deduction of Rs 62,100.00 non-refundable contribution from Saving element.	<b>Rs 10 Lakh</b> Up to 30 years after retirement <b>or</b> 75 years age whichever is earlier
(b) <b><u>INBA.</u></b>		
(iii)	Merit Scholarship for Graduation/ Post Graduation courses	Boarder - Rs 20,000/- p.a Day Scholar - Rs 15,000/- p.a
(iv)	Merit Scholarship for Graduation/ Post Graduation courses to wards of deceased retired naval personnel	Rs 30,000/- for both Day Scholar and Boarder.
(v)	Reimbursement of Tuition Fee for Special /Mentally Challenged Children	Rs 5,000/- p.m (Production of fee receipts/ bills waived off)
(vi)	33% re-imbusement of coaching fee is applicable only to:-  Institutes taking admissions on JEE (Advance) Score.  Admissions in medical colleges (for MBBS only) run by Central/State Government.	
(vii)	Death Grant to NOK	Rs 30,000/-

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(viii)	Special Scholarship Scheme (SSS) for wards of naval personnel who die in harness	Play School to KG Class I-VIII Class IX-XII Graduation Post Graduation Legal/Vocational Computer/Management Engg/Medical Boarding/Lodging	Rs 10,000/- p.a Rs 20,000/- p.a Rs 30,000/- p.a Rs 30,000/- p.a Rs 30,000/- p.a Rs 40,000/- p.a Rs 50,000/- p.a Rs 75,000/- p.a Rs 50,000/- p.a
(ix)	Scholarship to the wards of naval personnel, who die after retirement, from NWWA	Class I-VIII IX-XII	Rs 10,000/- p.a Rs 14,000/- p.a
(x)	Financial Assistance for starting self-help Economic Venture to widows	Upto Rs 1 Lakh on case to case basis	
(xi)	Financial Assistance for vocational courses to widows	Upto Rs 50,000/- on case to case basis	
(xii)	Grant for daughter's marriage to Veer Naris	Rs 50,000/-	
(xiii)	Scholarship to orphaned children of naval personnel under the category of Special Scholarship Scheme (SSS) irrespective of whether the parents died while in service or post retirement	Rates as per Special Scholarship Scheme (SSS)	
(xiv)	Financial assistance to family members of unmarried officers/sailors who die in harness	<p>(i) Grant of Rs 50,000/- extended for marriage of one sister.</p> <p>(ii) Re-imburement of fees for Vocational course Upto Rs 50,000/- to mother only on case to case basis.</p> <p>(iii) Self-help economic venture Upto Rs 1 Lakh to mother only on case to case basis.</p> <p>(iv) Scholarship introduced to maximum two unmarried sisters under Special Scholarship Scheme (SSS).</p>	

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(xv)	<p>Enhancement in rates of special scholarship for the 'Girl Child', for pursuing professional courses in Engineering and MBBS, of a naval personnel of the following categories:-</p> <p>(a) Naval personnel who die in harness.</p> <p>(b) Orphan Children of a naval personnel irrespective of whether parents die while in service or post retirement.</p> <p>(c) Two dependent unmarried sisters of unmarried naval personnel who die in harness.</p>	<p>Upper limit of Rs 1,00,000/- p.a or actual fees paid to the University/College by the girl child, whichever is less</p>
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49. Contact details are as follows:-

Cmde (NPF)	011-21410787
Secy NGIF – Tel/ Fax	011-21410788
Secy INBA – Tel	011-21410785 (M) 9315796161
E-mail	<a href="mailto:dnpf@navy.gov.in">dnpf@navy.gov.in</a>
Website	<a href="http://www.indiannavy.nic.in">www.indiannavy.nic.in</a>
Address	Commodore (NPF) Directorate of Non Public Funds (DNPf) IHQ MoD (Navy) Talkatora Annexe Building Ground Floor, Talkatora Indoor Stadium New Delhi – 110001

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## DNE News

50. The Institute of Company Secretaries of India (ICSI), as a mark of respect, has decided to extend fee concession to the wards and widows of Battle Casualties, serving & retired personnel, and permanently disabled soldiers.

51. **BSc Degree in Naval Shipbuilding and Hull Maintenance**. MoU between INS Vishwakarma and Andhra University has been concluded on 22 Feb 20, for award of BSc degree in Naval Shipbuilding and Hull Maintenance to Hull Artificers. Serving and retired sailors, who have completed course prior 2017 are eligible. Eligible sailors are to register through INS Vishwakarma for certificate.

52. **Award of Graduation Certificate in Bachelor of Arts (Human Resources Management) by Andhra University to Ex-Servicemen**. MoU between KSB Sectt and Andhra University has been signed for award of graduation certificate in BA (HRM) to the eligible ESM. Details have been uploaded on DESA website.

53. **Admissions for Wards of Naval Personnel in Professional Courses**. To provide Higher Education facilities to children of naval personnel, collaborations have been made with 30 Universities/ Colleges/ Institutes for admissions in higher educational courses in AY 2021-22 for wards of Naval personnel at concessional rates. The list with contact details is as follows:-

<u>Ser</u>	<u>Name of Universities/ Colleges/ Institutions</u>	<u>Contact at University/ College/ Institute</u>
(a)	Bennett University, Noida	Col (Retd) Guljeet Singh Chadha, Registrar <b>Website</b> www.bennett.edu.in <b>Email</b> info@bennett.edu.in <b>Tel</b> 1800-1038484 / 0120-7199300
(b)	School of Inspired Leadership, Gurgaon	Dr Neetika Batra, Dean (Finance) <b>Website:</b> www.soilindia.net <b>Email:</b> neetika.batra@soilindia.net <b>Tel:</b> 0124-4302222, ext:245 09871730001
(c)	Jaypee University of Information Technology, Solan, Himachal Pradesh	Mr Sanjay Kumar Verma <b>Website:</b> www.juit.ac.in <b>Email:</b> admission@juit.ac.in <b>Tel:</b> 01792-257999, 07807846047
(d)	(a) Amity University Online, Noida	Cmde (Retd) PL Messon, VSM, Director (HR) <b>Website:</b> www.amityonline.com <b>Tel:</b> 1800-1023434/ 8527901901

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	(b) Amity Institute of Education, Noida	
(e)	BML Munjal University, Gurugram	<b>Website:</b> www.bmu.edu.in <b>Email:</b> info@bmu.edu.in <b>Tel:</b> 011 49281750
(f)	Chandigarh University, Chandigarh	Capt (Retd) Gurpreet Singh, Director <b>Website:</b> www.cuchd.in <b>Email:</b> cucet@cumail.in <b>Tel:</b> 08146947000/ 08146948000
(g)	Parul University, Vadodara, Gujrat	Cdr (Retd) Sanjay Sharma <b>Website:</b> www.paruluniversity.ac.in <b>Email:</b> info@paruluniversity.ac.in <b>Tel:</b> 02668260312/202/300/307, 18001231104
(h)	University of Petroleum and Energy Studies (UPES), Dehradun	Mr Rohit Arora, Director <b>Website:</b> www.upes.ac.in <b>Email:</b> enrollments@upes.ac.in <b>Tel:</b> 09953215309
(j)	Bhai Gurdas Group of Institutions, Jalandhar	Prof (Dr) Tanuja Srivastava <b>Website:</b> www.bgiet.ac.in <b>Email:</b> info@bgiet.ac.in <b>Tel:</b> 01672 278528, 01672278529
(k)	PDM Group of Institutions, Bahadurgarh	Mr Ram Niwas Lather <b>Website:</b> www.pdm.ac.in <b>Email:</b> info@pdmu.ac.in <b>Tel:</b> 01276-221700,701
(l)	St. Soldier Group of Institutions, Jalandhar City	Prof Manhar Arora <b>Website:</b> www.stsoldiergroup.in <b>Email:</b> themanhararora@gmail.com <b>Tel:</b> 0181-5084768 / 09914464565/ 09888134341
(m)	Lovely Professional University, Jalandhar	Mr Diwakar Jyoti <b>Website:</b> www.lpu.in <b>Email:</b> admissions@lpu.co.in <b>Tel:</b> 01824-404404 / 09878977400 <b>Toll Free:</b> 1800-1024431
(n)	Shivalik College of Engineering, Dehradun	Mr Surmadhur, Admissions Head <b>Website:</b> www.sce.org.in <b>Email:</b> admission@sce.org.in <b>Tel:</b> 0135-2693401/02/07, 09997155111/ 07088311122

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(p)	CT Group of Institutions, Jalandhar	Dr Vaneet Thakur <b>Website:</b> www.ctgroup.in <b>Email:</b> info@ctgroup.in <b>Tel:</b> 0181-5055127/ 07009243008
(q)	Sharda University, Greater Noida	Mrs Reema Anand <b>Website:</b> www.sharda.ac.in <b>Email:</b> admission@sharda.ac.in <b>Tel:</b> 0120-4060210/11, 08800998899
(r)	Pratap Institute of Technology and Science, Sikar	Dr Jitendra Singh <b>Website:</b> www.pitscollege.com <b>Email:</b> info@pitscollege .com <b>Tel:</b> 08607715007/ 09414085151
(s)	HR Institute of Technology (HRIT), Ghaziabad	<b>Website:</b> www.hrit.ac.in <b>Email:</b> hritgzb@gmail.com <b>Tel:</b> 0120-2679173/75/79
(t)	Apeejay Satya University, Gurgaon	Mr Rahul Sahdev <b>Website:</b> www.apeejay.edu <b>Email:</b> ashish.kaw@asu.apeejay.edu <b>Tel:</b> 0124-2013718-721, 2013218, 09650845222
(u)	Hindustan Group of Institutions, Chennai	Mr. Mohammed Saleem, Director Admissions 9840485858, 044-27474395
(v)	Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya, Kancheepuram	Registrar 044-27264293
(w)	SRM University, Chennai	Registrar SRM University Chennai 044-27454646
(x)	Dr MGR Educational and Research Institute University, Chennai	Registrar Dr. MGR Educational and Research Institute University, Chennai 044-23782176
(y)	Kalasalingam University, Sriviliputtur, Tamilnadu	Registrar Kalasalingam University 04563-289012, 04563-289042, 04563-289052
(z)	Karpagam University, Pollachi Main Road, Eachanari Post Coimbatore, Tamilnadu	Registrar Dr. MGR Karpagam University 0422-6453777, 0422-6470003/ 5
(aa)	Veltech Dr. RR & Dr. SR University, Chennai	Registrar Veltech Dr. RR & Dr. SR University 044-26840262, 044-26840605

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(ab)	Chennai Business Schools, Chennai	Registrar 044-42424242
(ac)	Priyadarshini Group of Institutions	Mr Makrand Dixit <b>Mob No.</b> 9823050761 <b>E-mail:</b> dixit465@gmail.com
(ad)	Raisoni Group of Institutes	Mr Jaiprakash Paliwal <b>Mob No.</b> 9881068980 <b>E-mail:</b> jaiprakashpaliwal@ raisoni.net
(ae)	NRI Group of Institutes	Mrs Nishi Parihar <b>Mob No.</b> 9993575944
(af)	KiPS Institute of Technology and Management, Cochin	University Admin Office 9544301401 0484-3335666/ 4066123

54. **Courses Offered.** The details of the courses offered by the above mentioned institutions are available on Indian Navy website [https://www.indiannavy.nic.in/misc\\_wel/15](https://www.indiannavy.nic.in/misc_wel/15).

55. **Admission Procedure.** Retired Naval Personnel seeking admissions of their wards in any of the above mentioned Universities/ Colleges/ Institutions, are requested to apply for 'Written Recommendation' from the respective Zila Sainik Board and approach the concerned University/ College/ Institution with the same for admissions of their wards. Format for the same is given below:-

## **RECOMMENDATION CERTIFICATE**

1. Please refer to MoU/Letter with/from \_\_\_\_\_ University/Institution dated \_\_\_\_\_ regarding admission of wards of Naval personnel.
2. It is certified that \_\_\_\_\_ S/O, D/O of \_\_\_\_\_ is a ward of Naval personnel and is authorized to take admission vide MoU/Letter ibid.
3. It is therefore recommended that \_\_\_\_\_ be given admission in \_\_\_\_\_ course for AY \_\_\_\_\_.

Date  
Place

NE(HE)/ SSO(Edn)/ Zila Sainik Board

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56. **Reservation/ Preference for Admission to Wards of Armed Forces Personnel by States/ UTs for Medical/ Professional/ Non-professional Courses.** Department of Ex-Servicemen Welfare(DESW), Ministry of Defence vide letter No 6(1)/2017/D(Res-11) dated 21 May 18 has made the provision of five percent reservation for admission of wards of Ex-Servicemen in professional/medical/Non- professional courses in the Govt colleges/ universities. Priority list for reservation/ preference for admission in States/ UTs/ Central/ State Universities/ Autonomous Institutions is as follows:-

- Priority I : Widows/ Wards of Defence personnel killed in action.
- Priority II : Wards of disabled in action and boarded out from service.
- Priority III : Widows/ Wards of Defence personnel who died while in service with death attributable to military service.
- Priority IV : Wards of disabled in service and boarded out with disability attributable to military.
- Priority V : Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
  - (i) Param Vir Chakra
  - (ii) Ashok Chakra
  - (iii) Maha Vir Chakra
  - (iv) Kirti Chakra
  - (v) Vir Chakra
  - (vi) Shaurya Chakra
  - (vii) Sena, Nau Sena. Vayu Sena Medal
  - (viii) Mention-in-Despatches.
- Priority VI : Wards of Ex-Servicemen.
- Priority VII : Wives of:-
  - (i) Defence personnel disabled in action and boarded out from service.
  - (ii) Defence personnel disabled in service and boarded out with disability attributable to military service.
  - (iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.

Priority VIII : Wards of Serving Personnel.

Priority IX : Wives of Serving Personnel.

## **Pension Related Issues**

57. **Option for Fixation of Pay on Promotion from the Date of Next Increment (DNI) on Grant of MACP (Mechanism iro Sailors Released from 01 Jan 16 to 31 Jul 21).** As a one-time exercise following actions are to be carried out for the sailors released from 01 Jan 16 to 31 Jul 21 (DPA letter PA/6313 dated 02 Jul 21 is uploaded on DESA website):-

(i) **Issuance of BOIC.** CABS is to forward BOIC issued for grant of MACP iro Sailors released from 01 Jan 16 to 31 Jul 21, to NPO by 30 Sep 21.

(ii) **Fixation of Pay** NPO is to fix pay using best option for the released sailor, suo-moto quoting this policy letter as authority, by 31 Mar 22 view following:-

(aa) Data for calculating best option is of historical nature and is available with NPO. Thus NPO will be able to calculate best option for all individuals.

(ab) Difficult to reach and obtain option form from each and every released personnel.

(ac) View ongoing COVID restrictions, mail management is not fully functional on a pan India basis.

58. **Know your Pension Payment Order (PPO).**

(a) Check correctness of "Name" of self and spouse.

(b) Check correctness and full "Date of Birth" of self and spouse are mentioned in the PPO.

(c) Check correctness of "Rank" indicated in the PPO.

(d) Check correctness of "Bank details" (Account No. and Branch address).

(e) Original copy of PPO to be kept safely.

59. Digital Life Certificate for pensioner's scheme of the Gol, known as **Jeevan Pramaan**, seeks to address the requirement of personally being present in front of the disbursing agency by digitising the whole process of securing the life certificate. It aims to streamline the process of getting this certificate and making it trouble free and easier for our pensioners. The steps to be followed by the pensioners to generate Life Certificate are given below:-

- (a) **Step 1.** Download mobile app. Alternatively, visit nearest Jeevan Pramaan Centre to get registered. Provide necessary information like Aadhar No, PPO No, Bank Account No, Bank name and Mobile No.
- (b) **Step 2.** Provide your biometrics, either a finger print or Iris scan and authenticate yourself.
- (c) **Step 3.** After successful authentication a SMS acknowledgement is sent to your mobile no, including your Jeevan Pramaan certificate ID. The certificate is stored in the Life Certificate Repository and is available anytime and anywhere.
- (d) **Step 4.** You can download a *pdf* copy of the certificate from the Jeevan Pramaan website by providing the Jeevan Pramaan ID.
- (e) **Step 5.** The Pension Disbursing Agency can access the life certificate from the Jeevan Pramaan website and download the same.

60. **Issuance of E-PPO for Pre-16 Pensioners/ Family Pensioners**

- (a) PCDA(N) Mumbai has commenced generation of e-PPOs in respect of Retd officers/ Ex-sailors, who retired or were released from service between 01 Nov 1985 and 31 Dec 2015. The e-PPOs generated and issued by PCDA (N), Mumbai have been uploaded on the NAVPEN website, accessible through link [https://www.indiannavy.nic.in/navpen/eppo\\_download](https://www.indiannavy.nic.in/navpen/eppo_download).
- (b) PCDA(N) Mumbai is still in the process of generating e-PPOs in a progressive manner. The e-PPOs generated will be uploaded on the NAVPEN website as and when received from PCDA(N) Mumbai. A list of Service Numbers whose Pre-2016 e-PPOS have been uploaded on the website can also be viewed at <https://www.indiannavy.nic.in/navpen/list-pre-2016-e-ppos-generated>. Individuals may check for the service No (Without Service Alphabet) available in the list (both Retd Officers & Ex-Sailors) from the mentioned link which will be updated from time to time. Further, individual whose service No. is included in the list may go to the link [https://www.indiannavy.nic.in/navpen/eppo\\_download](https://www.indiannavy.nic.in/navpen/eppo_download) and download the e-PPOs by entering the Service No.(including suffix Alphabet) and Date of Birth in the format provided.

(c) In case of any clarification and discrepancy/ error observed in the e-PPO, the pensioner are requested to seek clarification from PCDA(N) Mumbai on e-mail ID [pcdanavysuomoto.dad@gov.in](mailto:pcdanavysuomoto.dad@gov.in).

61. **Check-off List for Pension Related other Issues**. Latest check list required for processing grant of dependent family pension/ endorsement of name/ date of birth etc and various draft letters are available on DESA website.

62. **Special Drive for Notification of Marriage in Service Records and Endorsement of Name for Grant of Family Pension in Service Pension Payment Order of Retired ESMs**. GoI letter (Department of Ex-Servicemen Welfare) 345/DS/PG/SM/2020 dated 03 Aug 20 is available on the DESA website.

63. **Accident Insurance Cover Applicable to Indian Navy Personnel Holding DSP Account in SBI**. SBI letter DBA/NAVY/09 dated 21 Jan 20 is available on the DESA website.

64. **Customisation of NAVPEN Website for User Friendly Access of Data for Veterans**. NAVPEN website, <https://www.indiannavy.nic.in/navpen> is a microsite of Navy website on open domain (i.e internet) for use by all veterans. A large number of updates and information related to pension/ pensionary benefits are being regularly hosted on it for the benefit and easy access of information by veterans. NAVPEN letter [NAVPEN/IT/WEB/01](#)(i) dated [02 Nov 20](#) is available on DESA website.

65. **Provision of Invalid Pension to Armed Forces Personnel Prior Completion of 10 Years Qualifying Service**. DPA letter [PN/0725/Invalid Pen/Policy/20](#) dated 27 Nov 20 is available on the DESA website.

66. **Provision of Grant of Enhanced Rate of Family Pension to NoK of Deceased Armed Forces Personnel With Less Than 07 Years of Qualifying Service**. DPA letter [PN/0725/Policy/20](#) dated 01 Jan 21 is available on DESA website.

67. **Revamping of Gallantry Awards Website**. The revamped Gallantry Awards website (<https://gallantryawards.gov.in>) of the Ministry of Defence was launched by the Hon'ble Raksha Mantri on 25 Jan 21. DPS letter HA/0123/2008 dated 26 Feb 21 has been uploaded on the DESA website.

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## IMPORTANT CONTACT DETAILS

<b><u>DIRECTORATE OF ESM AFFAIRS (DESA)</u></b>	
TELE NO.	011-24121068, 24102305
TOLL FREE NO.	1800-113-999
FAX	011- 26880943, 24121068, 26881019
E-MAIL ID	desa@navy.gov.in
<b><u>NAVAL PENSION OFFICE (NAVPEN)</u></b>	
TELE NO	022-25075455, 022-25075620, 1800-220-560 (Toll Free)
FAX	022-25075653
E-MAIL ID	navpen-navy@nic.in
<b><u>INDIAN NAVAL BENEVOLENT ASSOCIATION (INBA)</u></b>	
TELE NO	011- 23093781
FAX	011- 23013656
E-MAIL ID	dnpf-navy@nic.in
<b><u>ECHS (NAVY)</u></b>	
TELE NO	011-25684946, 24101319
HELP LINE NO	080-43004300
TOLL FREE	1800- 114- 115
E-MAIL ID	echsdelhi@navy.gov.in

## SOME IMPORTANT WEBSITES

68. **Indian Navy Website ([www.indiannavy.nic.in](http://www.indiannavy.nic.in))**. This is the official website of Indian Navy. It provides vision document of Indian Navy. All information of relevance to veterans is hosted on the website under “Personnel” section of the website. It provides links to all other naval agencies.

69. **ECHS/ Health Website ([www.echs.gov.in](http://www.echs.gov.in))**. This webpage of Ex-Servicemen Contributory Health Scheme provides information about ECHS policy letters, list of polyclinics, FAQs, guide lines for ECHS members etc.

70. **Naval Pension Cell ([www.indiannavy.nic.in/navpen](http://www.indiannavy.nic.in/navpen))**. All policy letters and latest updates on matters related to pension as well as links to other pension related portals are available on the website.

71. **PCDA Allahabad ([www.pcdapension.nic.in](http://www.pcdapension.nic.in))**. The Website of the Principal Controller of Defence Accounts (Pensions), Drupadi Ghat, Allahabad; E-mail id of PDCA is also

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available on the site and personnel can directly send e-mail to CDA regarding their grievances.

72. **PCDA Navy ([www.pcdanavy.nic.in](http://www.pcdanavy.nic.in))**. This site provides information regarding latest orders/circulars relevant to pensioners. They can be contacted for pending claims regarding revision of pension and TA/DA claims etc.

73. **Pension Information ([www.pensionersportal.gov.in](http://www.pensionersportal.gov.in))**. This site provides important information about pension.

74. **Pension Grievances ([www.pensionportal.gov.in](http://www.pensionportal.gov.in))**. Information related to grievances of pensioners is hosted on this website. CPGRAMS (Centralised Pensionary Grievances Redressal and Monitoring System) is also hosted on this site.

75. **Canteen Stores Department ([www.csdindia.com](http://www.csdindia.com))**. All important information in respect of Canteen Stores Department like revised monetary limits, authority letter regarding purchase of cars by PBOR, CSD bulletin, Depot wise AFD item list are available on this site.

76. **Indian Naval Placement Agency ([www.indiannavy.nic.in/inpa](http://www.indiannavy.nic.in/inpa))**. Indian Naval Placement Agency site provides employment assistance to all ex-naval personnel including widows.

77. **Naval Children School ([www.nesnavy.com](http://www.nesnavy.com))**. This is official site of Navy Children School. You can visit this site for career options, counselling, admissions, etc.

78. **Naval Recruitment ([www.joinindiannavy.nic.in](http://www.joinindiannavy.nic.in))**. This site provides detailed information about various entries in Navy, recruitment criteria, eligibility and contact details of DMPR.

79. **Air Force – Navy Housing Board ([www.afnhb.org](http://www.afnhb.org))**. This official website provides details of AFNHB schemes, demand survey, updated reports on housing projects etc.

80. **Naval Pay Office (<https://navypay.gov.in>)**. This is Website of the Naval Pay Office. After logging in you can communicate with Naval Pay Office and find all forms/information related to pay, perks and other entitlements.

81. **DGR Website ([www.dgrindia.com](http://www.dgrindia.com))**. This website is maintained by the Director General Resettlement and contains valuable information regarding resettlement opportunities, employment assistance provided to ESM, various Forms and News update from the Kendriya Sainik Board (KSB).

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82. **Ministry of Defence ([www.mod.nic.in](http://www.mod.nic.in))**. This is official website of Ministry of Defence which provides all MoD/Gol orders/circulars and publications which are useful to ESM eg 'Sainik Samachar'.

83. **Ministry of Personnel ([www.persmin.nic.in](http://www.persmin.nic.in))**. This is the official website of Ministry of Personnel, Public Grievances and Pensions.

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