

**DRAFT LETTER FOR DEPOSITION OF EXSERVICEMAN IDENTITY CARD ISSUED BY
ZILA/ RAJYA SAINIK BOARD**

From
Name Address, Mobile No. Email ID
Date

To,
Officer in Charge
Zila Sainik Board

**SUBJECT: DEPOSITION OF EX SERVICEMAN IDENTITY CARD ISSUED BY
ZILA / RAJYA SAINIK BOARD**

Sir,

1. I regret to inform you that my husband/ father, _____ has expired on _____ at _____ due to _____. His Death Certificate No. _____ issued by _____ dated _____ is enclosed for ready reference.

2. I am enclosing the ESM identity card issued in respect of _____. The details' of his identity card are identity card No _____, date of issue _____, issued by _____.

3. You are requested to kindly destroy the card and give me a copy of the destruction certificate for my records. May I request you to issue me with a widow's identity card as entitled to me. I am enclosing my dependent card/ I do not have a dependent card issued from your office.

4. Thanking you in anticipation.

Yours sincerely,

Signature of NOK

Name _____

Relation _____

Date _____

Encl: As above