



E-PPO

NAVPEN - 05 NOV 22

What is an ePPO ?

1. An ePPO is a electronic copy of your PPO. In earlier days, PPOs were generated in Hard copies and transferred to banks and Pensioners in hard form. Since Aug 2020, PPOs are being generated by PCDA (N) in electronic form. The individual copies are hosted on navpen website and transmitted to cppc (centralised pension payment centre) through SFTP (Safe File Transfer Protocol).
2. **Generation of ePPO will not have any effect on your pension**, but it is also important to undertake corrections if any mistakes are observed. Therefore, an ePPO is to be treated as a normal PPO which is in electronic form. **Your Original PPO/Corrigendum PPOs will always hold credibility.**

BACKGROUND AND OVERVIEW

3. As per Gol MoD letter 2872/D(Pen/Pol)/2017 dated 01 Feb 19 and PCDA (P) circulars 610 & 617, it was directed to all **PSAs (Pension Sanctioning Authority)** to issue 7th CPC notional pay fixation ePPOs for pre-16 retirees on **suo-moto** basis in cases where data was available with them.
4. Accordingly, PCDA (N), Mumbai was directed by CGDA to undertake the activity of generating e-PPOs on **suo-moto** basis for Naval personnel (both Officers & Sailors) who **retired between 01 Nov 85 to 31 Dec 15.**
5. The first set of e-PPOs for Pre-16 Retirees were generated by PCDA(N), Mumbai in Jul 20 which consisted 30,134 ePPOs which were uploaded on NAVPEN website in Aug 20.
6. ePPOs iro pensioners discharged **prior to 01 Nov 1985 are yet to be generated by PCDA(P) Prayagraj.**
7. Post uploading of these ePPOs on its website, NAVPEN issued an advisory for veterans (both Officers & Sailors) to intimate discrepancies observed in PPOs, if any, to PCDA (N) Mumbai through email. Post corrections, the amended ePPOs were uploaded on NAVPEN website on 23 Oct 20.

8. Based on its experience with 1st set of ePPOs, PCDA (N) decided to generate balance PPOs in Draft form to be hosted on NAVPEN website for

Pensioners to check their data and raise discrepancies, if any, through a Google Form. Accordingly, draft PPOs iro 1,873 retired Officers + 25,565 ex-sailors generated by PCDA (N) were uploaded on NAVPEN website in Dec 2020. Several cases of discrepancies, mostly pertaining to Spouse's DOB and bank details, were received from pensioners through Google form.

9. Subsequently, PCDA (N) Mumbai forwarded a list of 35,222 ex-sailors, in May 21, whose spouse's DOB was not available with them in 'DD-MM-YYYY' format because of which ePPOs were issued with default DOB of 31 Dec of year of birth/ age as per records held. Based on details provided by NAVPEN, PCDA (N) issued amended ePPOs iro these ex-sailors with their spouse's DOB correctly endorsed in DD-MM-YYYY format.

10. PCDA (N) Mumbai, has issued a total of 51,449 ePPOs (Officers & Sailors) till date which have been hosted on NAVPEN website. PCDA(N) Mumbai is yet to generate ePPOs in respect of 6,400 Pensioners (Officers & Sailors). Pensioners can download their ePPOs by visiting https://indiannavy.nic.in/navy/navpen/eppo_download.

Correction in EPPOs

11. A large number of cases were observed with incorrect Spouse name/ DOB mismatch and cases for correction in Pre-16 e-PPOs were taken up by NAVPEN with PCDA (N) Mumbai for issue of corrigendum PPOs, based on feedback from Pensioners.

12. Pensioners are requested to visit the link given below and download the editable forms for making changes in ePPOs. Choose the correct form that needs corrections and fill the form.

<https://www.indiannavy.nic.in/navy/navpen/veterans-guide>

13. Procedure for endorsement/ change in records post downloading forms from NAVPEN website:-

<u>OFFICERS</u>	<u>SAILORS</u>
(a) All the applications with required documents are to be forwarded to DOP for endorsement in records.	(a) All the applications with required documents are to be forwarded to NAVPEN through Zila sainik welfare Officer for endorsement in records.

(b) DOP issues a corrigendum Service Family Particular (SFP) to NAVPEN incorporating the changes.	(b) NAVPEN issues a Joint Notification incorporating the changes.
(c) Thereafter, NAVPEN on a forwarding letter sends Corrigendum SFP to PCDA(N), Mb for issue of corr ePPO.	(c) NAVPEN on a forwarding letter sends Joint Notification to PCDA(N), Mb for issue of corr ePPO.

Note: If the correct details are already available in the original PPO or corrigendum PPO, then no other documents are required for incorporating changes in ePPO. Only corrections/amendments to original PPO, if any, need fresh documents.

14. Is e-PPO a mandatory document ? Will it affect my pension?

No, e-PPO is not a mandatory document and it will not affect the disbursement of your pension but it is also important to undertake corrections if any mistakes are observed. Getting the mistakes corrected in the ePPO is important because this data will be considered by PCDA during migrating to SPARSH.

15. **In case I am a Pre 2016 retiree**, What should I do if my ePPO is not issued till date ?

In case your ePPO is not issued till date, you are requested to approach NAVPEN with the following documents:-

- (a) Original PPO
- (b) Corrigendum PPOs
- (c) Cancelled cheque copy of Pension Account
- (d) Aadhar card or PAN card copy

Thereafter, navpen on a forwarding letter sends all the documents to PCDA(N), Mumbai for issue of eppo. NAVPEN can be contacted on Telephone numbers and email Ids given below:-

(a) **OFFICERS**

Tele: 022-25075608

email: navpen-officers@navy.gov.in

(b) **SAILORS**

Tel: 022-25075600/1800220560

email : navpen-navy@nic.in

16. My disability/ gallantry/ Enhanced pension element is not mentioned in ePPO, will I continue to get them ?

Yes, you will continue to get your Disability/ Gallantry/ Enhanced pension as per your Original PPO or consequent corrigendum PPOs. Due to lack of Data, PCDA(N) Mumbai was not able to include disability element details for everyone in the ePPO, but it has been clarified in the "Notes" portion of the concerned ePPO that these payments would continue as per extant orders.

17. My IFSC code is incorrect in ePPO, will my pension stop ?

No, your pension will not stop as your account number remains same.

Pensioners are requested to approach NAVPEN, and thereafter case will be taken up with PCDA (N), Mumbai for changes in ePPO.

18. Where can I download my ePPO ?

Methodology for Downloading of ePPOs. Veterans can download their ePPOs from NAVPEN website by following these simple steps:-

NAVPEN Website (<https://www.indiannavy.nic.in/navpen>)

↓
NAVPEN HOME PAGE

↓
EPPO

↓
Pre-2016 EPPO

↓
Fill required information (Service No. with prefix zero, DOB and Captcha)

↓
Click on Download PDF to view / Print ePPO

NOTE : ALL THE CORRECTIONS IN EPPO ARE UNDERTAKEN BY PCDA(N) MUMBAI